

**U.S. Department of Commerce
Bureau of Export Administration
presents**

**CHEMICAL WEAPONS CONVENTION REGULATIONS SEMINAR
Co-Sponsored by: FIBER**

Houston, Texas

August 15, 2000

The Bureau of Export Administration (BXA) is presenting a one-day seminar on the Chemical Weapons Convention Regulations (CWCRC). The seminar will address general CWCRC declaration and inspection issues, including a special focus on Annual Declarations on Anticipated Activities for Calendar Year 2001, which are due to BXA in August/September 2000 from facilities involved with Schedule 1, 2, and 3 chemicals.

WHO SHOULD ATTEND? Personnel from chemical facilities and plant sites, trading companies, and other U.S. persons that are subject to the CWCRC should attend the seminar.

AGENDA:

8:00 a.m. to 5:00 p.m.

Registration, Continental Breakfast, Lunch

- Overview of the Chemical Weapons Convention
- Overview of Chemicals Subject to the CWCRC
- Declaration and Report Requirements
 - Lessons learned
 - Annual Anticipated Declarations for Schedule 1, 2 and 3 chemicals
 - Annual Declarations & Reports on Past Activities
 - Amended Declarations and Reports
 - Data Entry Software for Industry
- Inspection Planning Strategies
 - Lessons learned
 - Notification and administrative warrants
 - Advance team activities
 - Pre-inspection briefings
 - Access to declared areas
- Recordkeeping
- Protection of Confidential Business Information
- Questions and Answers

LOCATION: Houston Hilton Houston Hobby Airport
8181 Airport Blvd.
Houston, TX 77061

ACCOMMODATIONS: Room rate \$84 by calling 713-645-3000. Mention FIBER to receive this rate. Fax number: 713-645-1409

GENERAL INFORMATION: See BXA's Chemical Weapons Convention (CWC) web site at www.cwc.gov for additional information and guidance on the CWCR. You may also contact BXA's Information Technology Team at 703-235-1335 for chemical and declaration questions, and the Inspection Management Team at 703-605-4400 for inspection questions.

REGISTRATION (*Space is limited and will be accepted on a space availability basis*)

The Registration Fee for the 1-day seminar is \$150 and it includes continental breakfast, coffee breaks, a luncheon, and seminar materials. The registration fee is not refundable after August 2, 2000. Cancellation prior to that date is subject to a \$25 administrative charge. ***Registrations will be confirmed by fax and/or email once payment is received.*** To guarantee placement for the CWC seminar: [] Fax your registration (**with VISA, MC or American Express information**) to (202) 965-2800 - **OR** - [] Mail your registration form and your check (payable to FIBER) to: FIBER, 1101 30th Street NW, Washington DC 20007. **Or register on-line at www.fiberus.org.**

Attendee Name(s) : _____

Company Name: _____ Title: _____

Street Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____ EMail: _____

[] Enclosed is my check for \$ _____ - or -

[] We prefer to pay by credit card: _____ MC _____ Visa _____ AMEX

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